The Open and Distance Learning Centre (Fernstudienzentrum) at the Karlsruhe Institute of Technology (KIT) has developed the online-based language course “Energy English” in the context of KIC InnoEnergy, funded by the European Institute of Innovation & Technology (eit).

We are now looking for a qualified English teacher (ESL) to fill the freelance position as a tutor (f/m) for the next ‘Energy English’ course starting end of October 2014 and ending June 2015.

Tutoring times are most flexible, active attendance at two face-to-face-meetings scheduled in Karlsruhe (1.5 days each in February or March and in June) is compulsory.

Your tasks:

• Guiding and motivating participants via online learning platform through postings, announcements, etc.
• Correcting and giving feedback to short written texts and recorded audio files
• Moderating online group discussions
• Performing training sessions, e.g. discussions or case studies, during face-to-face meetings
• Developing and correcting a written exam
• Grading presentations

Requirements:

• Language skills: English at native speaker level
• English teaching experience – experience in online teaching, technical English and/or business English would be an asset
• Preferably a college / university degree
• Excellent communication skills
• Ability to contribute constructively to course coordination
• Reliability, responsibility

Contact information and address for your email application:

Karlsruher Institut für Technologie (KIT)
House of Competence (HoC), Fernstudienzentrum (FSZ)
Ms. Beschka Siehl (course coordinator)
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All offers concerning further academic education are developed in the context of KIC InnoEnergy, funded by the European Institute of Innovation & Technology (eit).